

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING

September 13, 2010

President Rossignol called the Meeting to order. Roll call was taken. Others present were Vice President Moll, Trustees Kay, Lawler, Hutchinson and Philippon; Treasurer Woollacott, General Manager Frasier, Finance Director Knowles, District Engineer Douglas and Operations Manager Alexander.

AGENDA ADDITIONS: None

MINUTES:

The Board reviewed the Minutes of the Meeting held on August 9, 2010. A motion was made by Trustee Hutchinson and seconded by Trustee Philippon to accept the minutes as distributed. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Finance Director Knowles reviewed the Financial Reports ending August 31, 2010.

OPERATION MANAGER'S REPORT:

MidCoast Hospital

Operations Manager Alexander reported on a pressure fluctuation issue occurring at MidCoast Hospital in Brunswick. The process to evaluate the pressure problem the Hospital was experiencing started in January of 2010 with the final system test being completed on July 28, 2010. MidCoast Hospital is reevaluating the operation of their domestic hot water system and understands that the pressure problem is specific to their private line. Mr. Mike Pinkham, Facility Manager for the Hospital, was very appreciative and satisfied with the District's response in this matter.

Bath Road and Tedford Road Main Breaks

Operations Manager Alexander reported that the District experienced another water main break on August 14, 2010 on Bath Road, Brunswick. The main break occurred a couple hundred feet down from the May 24, 2010 Bath Road main break. The evening of August 14 another leak occurred on the Tedford Road, Topsham.

OPERATION MANAGER'S REPORT (continued):

Arrowhead Drive Project

Operations Manager Alexander reported on the Town of Brunswick Arrowhead Drive Project. During this Project the District is replacing the deteriorating saddles on Arrowhead Drive to ensure that a water main break does not occur in the near future.

ENGINEERING REPORT:

GIS Progress

District Engineer Douglas reported that the Topsham records should be completed in a couple weeks. To date 62% of the customer records have been completed.

Marine Reserve Center

District Engineer Douglas reported that the Marines have resubmitted the water main alignment for the Reserve Center at Brunswick Landing which will be using the Coombs Road. The Project Engineer hopes to have the new alignment approved by the Town of Brunswick in mid September. The Marines are still planning to give ownership of the main to the District.

Insurance Services Office (ISO) Evaluation for the Town of Brunswick

District Engineer Douglas reported on the ISO evaluation conducted for the Town of Brunswick in April. The ISO representative stated, "Your water system scored 37.45 out of 40.00 points, which is a relative Class 1!" The remaining 60 points will be based on the evaluation of the Brunswick Fire Department. ISO classifies systems between 1 and 10 and only 0.1% of the systems tested get a Class 1 rating.

On-Going Projects

District Engineer Douglas reported that the following Projects are in the works and/or waiting for final closeout. There are no significant updates at this time. They include:

- Energy and Efficiency Audit
- HVAC Evaluation
- Bath Road
- ARRA Project
- Asset Management Projects
- Jackson Pretreatment Projects

GENERAL MANAGER'S REPORT:

Willow Grove Private Hydrants

General Manager Frasier reported that the Willow Grove Homeowner's Association petition to the Brunswick Town Council to have the Town accept their private hydrants as public hydrants was postponed from the Council's August 16th meeting and is tentatively scheduled to be considered on September 20th.

Bath Water District

General Manager Frasier reported on informal discussions with Mr. Trevor Hunt, Bath Water District Superintendent and himself on issues of common interest. After discussion on several items, it was the consensus of the Board to continue discussions with the Bath Water District on common interest items at this time.

ACTION ITEM:

10-12 Refunding Bonds Resolution

Finance Director Knowles reported that the District has been working with Maine Municipal Bond Bank and the District Bond Counsel, Mr. James Saffian of Pierce Atwood, to prepare the financing for a refunding of the 2000 Bond Issue. After discussion on the issue, a motion was made by Trustee Kay and seconded by Trustee Lawler to adopt the Brunswick and Topsham Water District Resolution Authorizing \$1,000,000 Refunding Bonds and Discharge of Master Trust Indenture. There was a unanimous vote in favor of the motion.

SECOND INVITATION FOR PUBLIC COMMENT: None

NEXT MEETING:

The next meeting will be held on October 18, 2010 at 5:30 p.m. With nothing more to come before the Board at this time, a motion was made by Trustee Hutchinson and seconded by Trustee Lawler to adjourn. There was a unanimous vote in favor of the motion.

Respectfully submitted,

Nancy Bucholdt
Recording Secretary