



REQUEST FOR PROPOSAL MATERIAL TESTING SERVICES

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Scope of Work

The Brunswick & Topsham Water District is accepting proposals from qualified firms for on-call Material Testing Services for various District projects, including the new Topsham Filtration Facility. Material testing service proposals should at minimum include:

- Soils and gravel testing
- Asphalt testing
- Concrete testing
- Mortar testing

The Suggested minimum qualifications for the Material Testing:

- The firm should have at least three years of experience in materials testing and/or construction.
- Must be experienced with MDOT methods.
- Laboratory accreditation preferred.

Contract Terms

The District will purchase services from the selected RFP on an as needed basis. The District will continue on an as needed basis as long as: the rates of the services remain in effect as proposed in the RFP and the services provided meet District expectations. Services of the tester will be retained for a 3-year period.

Consultant Selection

The firm shall be selected on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. If there are any questions regarding this request for proposal, please contact Craig Douglas at cwdouglas@btwater.org or (207) 729-9956.

Proposal Requirements

Proposals shall be submitted on or before 10:00 am on Wednesday, March 11, 2020. The District reserves the right not to accept late submissions. Proposals shall be submitted in either of the following ways:

- Three (3) copies of the proposal submitted to: Craig Douglas – Assistant General Manager, 266 River Road, Topsham ME
- A PDF of the proposal emailed to cwdouglas@btwater.org

The proposal shall be simple and include only relevant information, but at a minimum:

- Firm information, primary contact and regional offices that would serve the District.
- Identify the types of material testing available. Indicate relevant experience in providing on-call material testing as services for public agencies.
- Proposals should include the firm's approach to conducting the testing, including quality control measures.
- Provide references for three clients you have provided materials testing services for, with current verified telephone numbers.
- Firms are required to submit prices for testing items listed in the scope of work. If prices are not provided for a service, it is assumed that the submitting firm is unable to provide that service.