

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
January 21, 2020

President Moll called the Meeting to order. Roll call was taken. Others present were: Vice President Ivery, Trustees Philippon, and Kay; Treasurer May, General Manager Frasier, Assistant General Manager Douglas, and District Engineer Schofield.

Matt Panfil, Town Planner, Brunswick attended.

Absent: Trustee Meunier and Lawler.

AGENDA ADDITIONS: N/A

MINUTES:

The Board reviewed the minutes of the meeting held on December 9. A motion was made by Vice President Ivery and seconded by Trustee Philippon to approve the minutes as amended. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: N/A

FINANCIAL REPORTS:

Finance Director Knowles did not attend the meeting.

Mr. Matt Panfil from the Town of Brunswick distributed and reviewed information about the Town of Brunswick's 2020 Comprehensive Plan Update with the Board.

ENGINEER'S REPORT:

Highland Green-Mountain Road

The development construction on Mountain Road, Topsham has begun. During the construction two District water mains will be installed as well as a master meter that will meter all water used.

ASSISTANT MANAGER'S REPORT:

Topsham Treatment Facility Update

The District will be placing an advertisement for the project on February 5, in the Times Record and open bids on March 18. Preliminary Design reports were distributed at the meeting for the Board to review.

Solar Power Purchase Agreement Request for Proposals

The District and the Brunswick Sewer District offered a non-binding RFP for a solar project. Proposals are due January 27th, to Rob Pontau, Jr. at the sewer district.

GENERAL MANAGER'S REPORT:

Rate Case

The Public Hearing was held on Monday, December 16, at 5:30 p.m. Nick Henry of Horton, MacFarland and Veysey presented the rate case. Two members of the public attended.

ADDITIONAL COMMENTS: N/A

ACTION ITEMS:

20-01 Rate Change (AJF)

The Board is requested to take any action it deems appropriate to effect the proposed rate change. A motion was made by Trustee Kay and seconded by Vice President Ivery to move that the District shall file its changed rates with the Maine Public Utilities Commission with an effective date of February 1, 2020. There was a unanimous vote in favor of the motion.

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SECOND INVITATION FOR PUBLIC COMMENT: N/A

A motion was made by Trustee Lawler and seconded by Trustee Kay to adjourn.
There was a unanimous vote in favor of the motion.

NEXT MEETING:

The next regular meeting will be held on February 10, 2020 at 5:30 p.m.

Respectfully submitted,
Linda Deacetis
Recording Secretary