

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
February 10, 2020

President Moll called the Meeting to order. Roll call was taken. Others present were: Vice President Ivery, Trustees Philippon, Lawler, Meunier, and Kay; Treasurer May, General Manager Frasier, Assistant General Manager Douglas, and District Engineer Schofield.

Absent: N/A

AGENDA ADDITIONS: None

MINUTES:

The Board reviewed the minutes of the meeting held on January 21. A motion was made by Trustee Kay and seconded by Trustee Lawler to approve the minutes as amended. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Finance Director Knowles reviewed the Financial Reports for the month ending January 31, 2020.

ENGINEER'S REPORT:

Master Plan Update

District Engineer Schofield distributed the 90% draft of the Master Plan to the Board to review.

Town of Topsham Aquifer Protection Overlay Revisions

District Engineer Schofield reviewed the Town of Topsham's revised Aquifer Protection Overlay Zone with the Board. After reviewing the proposed changes the District feels the plan adequately meets its goals.

ASSISTANT MANAGER'S REPORT:

Solar Power Purchase Agreement Proposal Update

The District and the Brunswick Sewer District received a proposal from Revision Energy. Assistant General Manager Douglas reviewed the proposal and a flow chart created by the finance director of the Portland Water District with the Board.

Topsham Filtration Facility Update

The District advertised the project on February 5. To date there are four plan holders interested in the project. Bids will be opened on March 18.

GENERAL MANAGER'S REPORT:

Topsham Filtration Facility Impact on Rates

General Manager Frasier discussed the anticipated rate increases based on the cost of the project with the Board.

ADDITIONAL COMMENTS: None

ACTION ITEMS:

20-02 2020 Proposed Capital Budget (DOK)

The Board is requested to take any action it deems appropriate to approve the 2020 Proposed Capital Budget. A motion was made by Trustee Kay and seconded by Trustee Lawler to approve the 2020 Proposed Capital Budget. There was a unanimous vote in favor of the motion.

Minutes of Regular Meeting
February 10, 2020
Page 3

SECOND INVITATION FOR PUBLIC COMMENT: N/A

A motion was made by Trustee Lawler and seconded by Trustee Kay to adjourn. There was a unanimous vote in favor of the motion.

NEXT MEETING:

The next regular meeting will be held on March 9, 2020 at 5:30 p.m.

Respectfully submitted,
Linda Deacetis
Recording Secretary