

**BRUNSWICK AND TOPSHAM WATER DISTRICT  
MINUTES OF REGULAR MEETING  
July 13, 2020**

**Meeting Held via Teleconference**

President Moll called the Meeting to order. Roll call was taken. Others present were: Vice President Ivery, Trustees Philippon, Meunier, and Kay; Treasurer May, General Manager Frasier, Assistant General Manager Douglas, Director of Operations Cobb, District Engineer Schofield, Rob Ponteau of Brunswick Sewer District, And Sarah Tracy of Pierce Atwood.

Absent: Trustee Lawler

AGENDA ADDITIONS: Master Plan Approval

MINUTES:

The Board reviewed the minutes of the meeting held on June 8. A motion was made by Trustee Philippon and seconded by Trustee Meunier to approve the minutes. There was a unanimous vote in favor of the motion.

20-14 Net Energy Billing Agreement (CWD)

The Board is requested to take any action it deems necessary to authorize the District to contract with Revision Energy.

A motion was made by Trustee Meunier and seconded by Trustee Kay to authorize the Assistant and General Manager to enter into a Net Energy Billing Credit Purchase and Sale Agreement with Revision Energy. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Finance Director Knowles reviewed the Financial Reports for the month ending June 30, 2020.

ENGINEER'S REPORT:

*Chamberlain Avenue Main Replacement*

District Engineer Schofield informed the Board the Chamberlain Avenue main replacement has been completed with six hundred feet of galvanized iron removed.

*Highland Green Master Meter*

District Engineer Schofield informed the Board the master meter at Highland Green has been installed but not activated due to the wiring for power not being completed.

ASSISTANT MANAGER'S REPORT:

*Solar Power Purchase Contract*

Assistant General Manager Douglas introduced Sarah Tracy, from Pierce Atwood to the Board to give an overview of the Solar Power Purchase Contract and any questions.

*Topsham Filtration Facility Update*

Assistant General Manager Douglas informed the Board excavation has begun on the new site and work on the geotechnical piers should begin the first week of August.

*PFOS/PFOA Update*

The District continues to collect samples and numbers remain low for PFOS/PFOA.

GENERAL MANAGER'S REPORT:

*Status Report*

General Manager Frasier informed the Board the District operations continue to run well. The District will continue current operations until further notice.

ADDITIONAL COMMENTS: None

ACTION ITEMS:

20-13 Line of Credit Renewal (DOK)

The Board is requested to take any action it deems appropriate to approve the Line of Credit renewal.

A motion was made by Vice President Ivery and seconded by Trustee Meunier to approve the line of credit renewal for \$250,000 with Bath Savings Institution. There was a unanimous vote in favor of the motion.

20-15 Master Plan (TCS)

A motion was made by Trustee Meunier and seconded by Trustee Kay to accept the Master Plan as written. There was a unanimous vote in favor of the motion.

A motion was made by Vice President Ivery and seconded by Trustee Meunier to adjourn. There was a unanimous vote in favor of the motion.

NEXT MEETING:

The next regular meeting will be held on August 10, 2020 at 5:30 p.m.

Respectfully submitted,  
Linda Deacetis  
Recording Secretary