

**BRUNSWICK AND TOPSHAM WATER DISTRICT  
MINUTES OF REGULAR MEETING  
August 10, 2020**

**Meeting Held via Teleconference**

President Moll called the Meeting to order. Roll call was taken. Others present were: Vice President Ivery, Trustees Philippon, Lawler, Meunier, and Kay; Treasurer May, General Manager Frasier, Assistant Manager Douglas, Director of Operations Cobb, and District Engineer Schofield.

Absent: Director of Finance Knowles

AGENDA ADDITIONS: None

MINUTES:

The Board reviewed the minutes of the meeting held on July 13. A motion was made by Trustee Meunier and seconded by Trustee Lawler to approve the minutes. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Finance Director Knowles on vacation.

ENGINEER'S REPORT:

*Topsham Filtration Facility Project Update*

District Engineer Schofield informed the Board of the progress on the new facility. Upon approval time line videos will be available for the public.

ASSISTANT MANAGER'S REPORT: None

GENERAL MANAGER'S REPORT:

*Public Utilities Commission Disconnection Moratorium*

General Manager Frasier informed the Board the Public Utilities Commission is asking water districts for input in regard to ending the moratorium on disconnecting services for nonpayment. The Five Rivers Regional Water Council submitted comments on behalf of its members noting the moratorium should be lifted.

*Operations Status*

General Manager Frasier informed the Board the District will continue operating with caution due to Covid-19.

ADDITIONAL COMMENTS: None

ACTION ITEMS:

20-16 Request for Relief

Sheila Curtis, Westminster Ave., Brunswick is requesting relief from a bill of \$125.00 for an After Hours Service Call. The Board is requested to take any action necessary.

A motion was made by Trustee Kay and seconded by Trustee Lawler to deny the request for relief for Sheila Curtis. There was a unanimous vote in favor of the motion.

Second Invitation for Public Comment: None

A motion was made by Trustee Lawler and seconded by Trustee Kay to adjourn. There was a unanimous vote in favor of the motion.

NEXT MEETING:

The next regular meeting will be held on September 14, 2020 at 5:30 p.m.

Respectfully submitted,  
Linda Deacetis  
Recording Secretary