

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
September 14, 2020
Meeting Held via Teleconference

President Moll called the Meeting to order. Roll call was taken. Others present were: Vice President Ivery, Trustees Philippon, Lawler, and Meunier, Treasurer May, General Manager Frasier, Assistant Manager Douglas, Director of Finance Knowles, Director of Operations Cobb, and District Engineer Schofield.

Absent: Trustee Kay

AGENDA ADDITIONS: None

MINUTES:

The Board reviewed the minutes of the meeting held on August 10. A motion was made by Trustee Lawler and seconded by Trustee Philippon to approve the minutes. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Finance Director Knowles reviewed the Financial Reports for the month ending August 31, 2020.

ENGINEER'S REPORT:

Highland Green Tank

District Engineer Schofield informed the Board Wright-Pierce has begun the preliminary design for the tank for Highland Green.

ASSISTANT MANAGER'S REPORT:

Topsham Filtration Facility Update

Assistant General Manager Douglas informed the Board construction on the new facility is progressing well and on schedule.

CDM Smith has submitted an Application for Partial Payment Estimate No. 4 for work completed July 25, 2020 through August 15, 2020 in the amount of \$1,034,407.50.

Brunswick and MSAD 75 School Flushing Assistance

Assistant General Manager Douglas informed the Board the District assisted the facilities with flushing assuring adequate residuals at the furthest points in their buildings.

GENERAL MANAGER'S REPORT:

Public Utilities Commission Disconnection Moratorium

General Manager Frasier informed the Board the Public Utilities Commission, after receiving input from utilities, has a draft order to end the disconnection moratorium on November 1. A date for the Final Order has not been given.

Operations Status

General Manager Frasier informed the Board the District will continue operating with caution due to Covid-19.

ADDITIONAL COMMENTS: None

ACTION ITEMS: None

Second Invitation for Public Comment: None

A motion was made by Trustee Lawler and seconded by Trustee Philippon to adjourn. There was a unanimous vote in favor of the motion.

NEXT MEETING:

The next regular meeting will be held on October 19, 2020 at 5:30 p.m.

Respectfully submitted,
Linda Deacetis
Recording Secretary