

BRUNSWICK AND TOPSHAM WATER DISTRICT DRAFT
MINUTES OF REGULAR MEETING
March 8, 2021

**Meeting held at Jackson Station, 266 River Rd and available
remotely with teleconference due to COVID 19**

President Ivery called the Meeting to order. Roll call was taken. Others present were: Vice President Meunier, Trustees Philippon, Lawler, Kay, and Moll, Treasurer May, General Manager Douglas, Director of Finance Knowles, Director of Operations Cobb, and District Engineer Schofield.

Absent: None

AGENDA ADDITIONS: None

MINUTES:

The Board reviewed the minutes of the meeting held on February 8. A motion was made by Trustee Lawler and seconded by Vice President Muenier to approve the minutes. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Finance Director Knowles reviewed the Financial Reports for the month ending February 28, 2021.

DIRECTOR OF OPERATIONS REPORT: None

ENGINEER'S REPORT:

Cedar and Hawthorne Main Replacement

District Engineer Schofield informed the Board the main replacements for Cedar and Hawthorne have been put out to bid and are due at the end of March.

GENERAL MANAGER'S REPORT:

Topsham Filtration Facility Update

General Manager Douglas informed the Board construction on the new facility continues to progress well. The building is beginning to take shape with the structural steel. Two more change orders have come up one for a VFD enclosure at the Holden Wellhouse and one for improving the insulation on the skylights.

Partial Payment Estimate No. 10 for work completed January 16, 2020, through February 56, 2021 in the amount of \$1,383,294.71 has been paid and was reviewed.

Value of Water

General Manager Douglas informed the Board the District has received inquiries from customers for credit due to the water main break on Winter St., Topsham and that typical consumption is generally \$0.67 per day.

SCADA Security

General Manager Douglas informed the Board a Florida Water District's SCADA System was hacked. The District has multiple layers for security and the concern is minimal. After some discussion it was decided the District would seek an updated audit for the SCADA System security protocols.

ADDITIONAL COMMENTS: None

ACTION ITEMS: None

Second Invitation for Public Comment: None

A motion was made by Trustee Lawler and seconded by Vice President Meunier to adjourn. There was a unanimous vote in favor of the motion.

NEXT MEETING:

The next regular meeting will be held on April 12, 2021 at 5:30 p.m.

Respectfully submitted,
Linda Deacetis
Recording Secretary