

**BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
May 10, 2021**

**Meeting held at Jackson Station, 266 River Rd and available
remotely with teleconference due to COVID 19**

President Ivery called the Meeting to order. Roll call was taken. Others present were: Vice President Meunier, Trustees Philippon, Lawler, and Moll, Treasurer May, General Manager Douglas, Director of Finance Knowles, District Engineer Schofield, and Marcus Ballou and Chris McCauley from Maine Municipal Association.

Absent: Trustee Kay

AGENDA ADDITIONS: None

MINUTES:

The Board reviewed the minutes of the meeting held on April 12. A motion was made by Vice President Meunier and seconded by Trustee Lawler to approve the minutes. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

MAINE MUNICIPAL ASSOCIATION:

Marcus Ballou and Chris McCauley from Maine Municipal Association discussed the District's liability responsibility and the Maine Tort Claims Act with the Board.

FINANCIAL REPORTS:

Finance Director Knowles reviewed the Financial Reports for the month ending April 30, 2021.

DIRECTOR OF OPERATIONS REPORT: None

ENGINEER'S REPORT:

Williams Well Update

District Engineer Schofield informed the Board Wright-Pierce have determined a suitable location for a redundant well. A second round of water quality testing will be completed before proceeding with a new well. Phase I of the project is below budget and moving along well.

Frank Wood Bridge Main Update

District Engineer Schofield informed the Board Wright-Pierce is developing a set of plans and a budget for the installation of a main on the new bridge. Ninety Percent design drawings should be complete by the end of the month.

Winter Street Repairs

District Engineer Schofield informed the Board Crooker Construction began making repairs to the portion of Winter St. damaged by the leak on February 2. They will be replacing gravel, paving the road and replacing curbing.

GENERAL MANAGER'S REPORT:

Topsham Filtration Facility Update

General Manager Douglas informed the Board construction on the new facility continues to progress well. The floors are in and the filters have arrived.

Partial Payment Estimate No. 11 for work completed March 16, 2021, through April 15, 2021 in the amount of \$1,737,019.76 was reviewed and has been paid.

General Manager Douglas informed the Board there would be a walking tour of the new facility for those interested.

Five Rivers Regional Water Council Updates

General Manager Douglas informed the Board the Five Rivers Regional Water Council continue to work on standardized terms and conditions for regionalization.

Discussions between the Districts include the relocation of a booster pump station no longer necessary in Wiscasset. The pumps would be used to move water between Bath Water District and Brunswick and Topsham Water District. The staff are researching feasibility of relocating the vault.

Alan Frasier and Maine Water Utility Updates

Alan Frasier will be receiving a lifetime achievement award at the bi-monthly Maine Water Utility meeting in Houlton.

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The annual lobster bake has been changed to a pig roast and relocated to MRRA to be held on August 12.

ADDITIONAL COMMENTS: None

ACTION ITEMS: None

Second Invitation for Public Comment: None

A motion was made by Trustee Lawler and seconded by Trustee Philippon to adjourn. There was a unanimous vote in favor of the motion.

NEXT MEETING:

The next regular meeting will be held on June 14, 2021 at 5:30 p.m.

Respectfully submitted,
Linda Deacetis
Recording Secretary