

**BRUNSWICK AND TOPSHAM WATER DISTRICT  
MINUTES OF REGULAR MEETING  
July 12, 2021**

President Ivery called the Meeting to order. Roll call was taken. Others present were: Vice President Meunier, Trustees Philippon, Kay, and Moll, General Manager Douglas, Director of Finance Knowles and District Engineer Schofield

Absent: Trustee Lawler and Treasurer May

AGENDA ADDITIONS: None

MINUTES:

The Board reviewed the minutes of the meeting held on June 14. A motion was made by Trustee Philippon and seconded by Trustee Moll to approve the minutes. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Finance Director Knowles reviewed the Financial Reports for the month ending June 30, 2021.

DIRECTOR OF OPERATIONS REPORT: None

ENGINEER'S REPORT:

*Cedar Street Main Replacement*

District Engineer Schofield informed the Board Crooker Construction will begin the Cedar Street main replacement on Monday, July 19, 2021. The project is expected to take three to four weeks to complete. Temporary water mains and services are being installed for affected customers.

*Williams Well Update*

District Engineer Schofield informed the Board Wright-Pierce has completed the second round of water quality testing and have decided additional test wells will be required due to the results varying from prior testing. The goal is to locate a test well with water quality matching the existing well.

*Frank Wood Bridge Main Update*

District Engineer Schofield informed the Board that Wright-Pierce is working with the Maine Department of Transportation to coordinate the water main design with the plans and specifications for the new bridge.

*Service Line Inventory*

District Engineer Schofield informed the Board the District has begun identifying service line materials for both the District and customer side, in anticipation of complying with the 2024 reporting requirements for lead and copper. This is a significant change from the past where utilities had minimal responsibilities for recording customer service information. The District will seek to use technology to minimize costs and time spent on this effort.

GENERAL MANAGER'S REPORT:

*Topsham Filtration Facility Update*

General Manager Douglas informed the Board construction on the new facility continues to progress well. The treatment filters have been set in place and the bulk chemical tanks are ready for placement. The Board noted this may be a good time to do some more public outreach, possibly contacting local newspapers.

Partial Payment Estimate No. 14 for work completed May 16, 2021, through June 15, 2021 in the amount of \$1,140,619.83 was reviewed and has been paid. Change Order B was also reviewed.

General Manager Douglas informed the Board the District invited Dr. Tobiason from UMass to discuss media concerns with Tonka and CDM Smith.

General Manager Douglas informed the Board the District has spent significant time searching for the current fuel oil permit. The District removed the underground storage tanks in 1989 which resulted in the underground permit being closed out, despite the presence of underground piping. The District is working with CDM Smith and Sebago Technics on the right approach to permit the replacement tank.

*Interconnection Booster Station*

General Manager Douglas informed the Board the Districts have received a quote from McGee Construction for the relocation of the vault totaling \$147,900 which includes clearing the lot, concrete pad, new taps, valves, and piping. The Wiscasset Water District has agreed to sell the station for \$1.00. The District and Bath Water District will evenly divide the final cost which is estimated to be \$180,00 to \$210,000.

*Cyber Testing*

General Manager Douglas informed the Board the District had cyber security testing done. Three minor issues were found and resolved.

ADDITIONAL COMMENTS: None

ACTION ITEMS:

21-04 Interconnection Pump Station (CWD)

A motion was made by Trustee Philippon and seconded by Trustee Moll to update the capital budget to include up to \$105,000 for installation of the booster pump station at the interconnection. The final amount spent will be half of the full cost, presently estimated to be in the range of \$180,000 to \$210,000.

Second Invitation for Public Comment: None

A motion was made by Vice President Meunier and seconded by Trustee Kay to adjourn. There was a unanimous vote in favor of the motion.

NEXT MEETING:

The next regular meeting will be held on August 9, 2021 at 5:30 p.m.

Respectfully submitted,  
Linda Deacetis  
Recording Secretary