

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
December 13, 2021

President Ivery called the Meeting to order. Roll call was taken. Others present were: Vice President Meunier, Trustees Lawler, Philippon, Kay and Moll, Treasurer May, General Manager Douglas, Director of Finance Knowles, Director of Operations Cobb, and District Engineer Schofield.

Absent: None

AGENDA ADDITIONS: None

MINUTES:

The Board reviewed the minutes of the meeting held on November 8, 2021. A motion was made by Vice President Meunier and seconded by Trustee Lawler to approve the minutes. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Finance Director Knowles reviewed the Financial Reports for the month ending November 30, 2021.

DIRECTOR OF OPERATIONS REPORT:

Jordan Avenue Station PFAS Update

Director of Operations Cobb reviewed with the Board the PFAS testing results that were collected at various locations in and near the wellfield at Jordan Avenue. The results indicate the source of the PFAS is in the groundwater in the lower wellfield. The District will take water samples from the upper and lower wellfields and monitoring wells to ensure the PFAS does not migrate in the wellfield.

ENGINEER'S REPORT:

Redundant Williams Well

District Engineer Schofield informed the Board the preliminary well approval report has been submitted to the Drinking Water Program. The District reached out to Wright-Pierce to possibly accelerate the well installation in order to have the lead and copper testing coincide with the Topsham Filtration Facility testing.

Frank Wood Bridge Replacement

District Engineer Schofield informed the Board Wright-Pierce has completed the design for water main for the Frank J Wood Bridge Replacement Project and will be ready to proceed once the MDOT project is able to proceed.

GENERAL MANAGER'S REPORT:

Topsham Filtration Facility Update

General Manager Douglas informed the Board construction on the new facility continues to progress well. There is temporary heat in the building and progress is being made through-out the building.

Partial Payment Estimate No. 19 for work completed October 16, 2021 through November 15, 2021 in the amount of \$1,479,995.66 was reviewed and has been paid.

Frank J Wood Bridge Update

General Manager Douglas informed the Board the restrictions implemented by the MDOT are significantly impacting the District's operations. The majority of the District's vehicles cannot use the bridge and are using the bypass and Route 1 increasing the District's cost for fuel and labor.

Annex Water System Update

General Manager Douglas informed the Board the Town of Topsham is looking into blending funds with the county and MSAD 75 to renew portions of Canam Drive's water main.

Health Insurance Changes

General Manager Douglas informed the Board the increase in District health insurance rates for 2022 are 4.79% which was good news considering most increases are at 12-14%.

Action Items:

21-15 Authorization of Treasurer's Commitment (DOK)

A motion was made by Trustee Lawler and seconded by Vice President Meunier to commit the 2022 rates, tolls, rents, and other charges to the Treasurer for collection. There was a unanimous vote in favor of the motion.

Second Invitation for Public Comment: None

A motion was made by Trustee Lawler and seconded by Vice President Meunier to adjourn to Executive Session Per Title 1 MRSA Section 405 (6) (A) to Discuss Personnel Issues at 5:48 p.m. There was a unanimous vote in favor of the motion.

A motion was made by Trustee Lawler and seconded by Vice President Meunier to adjourn from Executive Session and return to Regular Meeting at 6:00 p.m. There was a unanimous vote in favor of the motion.

A motion was made by Trustee Lawler and seconded by Vice President Meunier to adjourn. There was a unanimous vote in favor of the motion.

NEXT MEETING:

The next regular meeting will be held on January 10, 2022 at 5:30 p.m.

Respectfully submitted,
Linda Deacetis
Recording Secretary