

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
February 14, 2022

President Ivery called the Meeting to order. Roll call was taken. Others present were: Vice President Meunier, Trustees Lawler, Philippon, and Moll, General Manager Douglas, Director of Operations Cobb, and District Engineer Schofield.

Absent: Trustee Kay and Treasurer May.

AGENDA ADDITIONS: None

MINUTES:

The Board reviewed the minutes of the meeting held on January 10. A motion was made by Vice President Meunier and seconded by Trustee Philippon to approve the minutes. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Finance Director Knowles reviewed the Financial Reports for the month ending January 31, 2022.

DIRECTOR OF OPERATION'S REPORT:

Jordan Avenue PFAS Update

Director of Operation's Cobb reviewed the PFAS test results with the Board noting all of the wellpoints in the lower wellfield were tested. Further investigation will be needed to determine exactly where the PFAS is coming from and if the values are changing.

Jordan Avenue Station Operation

Director of Operation's Cobb informed the Board the Jordan Avenue Station equipment maintenance was performed while the station was shut down. DL Maher inspected the pumps and motors. The pump inspection was found to have considerable degradation and a new pump will be ordered. The motor being in good condition will be rebuilt to extend its life. With PFAS testing in the upper wellfield remaining acceptable the station was turned back to operation on 2/9/22.

ENGINEER'S REPORT:

Redundant Williams Well

District Engineer Schofield informed the Board the 24 inch well casing has been installed at the well site. The well screen has been designed and ordered with a lead time of eight weeks.

Service Line Inventory

District Engineer Schofield informed the Board the first batch of letters detailing the service line inventory will be sent to customers this week. The letters request the customer to submit pictures of their service line via email or text message.

Old Bath Road Main Extension

District Engineer Schofield informed the Board the Town of Brunswick plans to extend the Old Bath Road main from the Maplewood Manor trailer park to the Bay Bridge Estates trailer park to resolve issues with the current water system. If awarded APRA funding the District will provide assistance to ensure the main is built to District standards.

GENERAL MANAGER'S REPORT:

Topsham Filtration Facility Update

General Manager Douglas informed the Board construction on the new facility continues to progress throughout the building. Work on the filters is moving onto pressure testing, piping, and assembly of small piping.

Partial Payment Estimate No. 21 for work completed December 16, 2021 through January 15, 2022 in the amount of \$878,074.83 was reviewed and has been paid.

General Manager Douglas informed the Board the District is doing very well on the budget and anticipate presenting to the Board the River Crossing and/or the building teardown.

Customer Letter Response

General Manager Douglas informed the Board the customer feedback from the customer letter that was mailed has been overwhelmingly supportive. Customers were very appreciative of the information provided to them.

PFAS/PFOA Update

General Manager Douglas informed the Board the District has returned the Jordan Avenue wellfield to service. Additional monitoring will be done in the lower wellfield. The District staff has identified, rehabilitated old monitoring wells, created figures and advanced the investigation. General Manager Douglas has come to the conclusion it is time to hire a consultant with engineering, hydrogeologic and aquifer fate, and transport experience. The District has reached out to Wright-Pierce and CDM Smith for proposals.

Additional Updates

General Manager Douglas informed the Board the District has received solar credits from the Acton Solar Project.

The final cost of the interconnect was lower than budgeted at a cost of \$82,972.75 for each District.

The MWUA is moving the annual clambake/pig roast to the Cumberland Fair Grounds. The District in the past has held their own lobster bake at a much lower cost and are leaning toward doing it again.

A motion made by Trustee Lawler and seconded by Vice President Meunier to adjourn to Executive Session Per Title 1 MRSA Section 405 (6) (A) to Discuss Personnel Issues and (D) Labor Contract Issues at 6:00 p.m. There was a unanimous vote in favor of the motion

A motion was made by Trustee Lawler and seconded by Vice President Meunier to adjourn from Executive Session and return to the Regular Meeting at 6:25 p.m. There was a unanimous vote in favor of the motion.

Action Items:

22-02 Juneteenth Holiday

A motion was made by Trustee Philippon and seconded by Trustee Moll to update the employee handbook to add Juneteenth as a holiday. Trustees Philippon, Moll and Lawler voted for the motion; Vice President Meunier voted against the motion; President Ivory abstained. The motion passed.

22-03 Jordan PFAS

A motion was made by Trustee Lawler and seconded by Vice President Meunier to update the capital plan to add \$100,000 to Advance the Jordan Avenue Wellhead Protection Plan and for the General Manager to retain a consultant for the work on a T&M basis. There was a unanimous vote in favor of the motion.

A motion was made by Trustee Lawler and seconded by Vice President Meunier to adjourn. There was a unanimous vote in favor of the motion.

NEXT MEETING:

The next regular meeting will be held on March 14, 2022 at 5:30 p.m.

Respectfully submitted,
Linda Deacetis
Recording Secretary