

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
August 8, 2022

President Ivery called the Meeting to order. Roll call was taken. Others present were: Vice President Meunier, Trustees Philippon, and Moll, General Manager Douglas, Director of Finance Knowles, and District Engineer Schofield.

Absent: Trustees Kay, and Lawler, Treasurer May.

AGENDA ADDITIONS: Action Item 22-11 Line of Credit Renewal

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

MINUTES:

The Board reviewed the minutes of the meeting held on July 11. A motion was made by Trustee Philippon and seconded by Trustee Moll to approve the minutes. There was a unanimous vote in favor of the motion.

FINANCIAL REPORTS:

Director of Finance Knowles reviewed the Financial Reports for the month ending July 31, 2022.

DISTRICT ENGINEER'S REPORT:

Ongoing Development

District Engineer Schofield informed the Board the District has received multiple inquiries for new service lines despite the rising material and labor costs.

Wright-Pierce Projects

District Engineer Schofield informed the Board the District should be receiving reports from Wright-Pierce on Jordan Avenue PFAS and Highland Green Land Acquisition projects this month.

Capacity Development Grant

District Engineer Schofield informed the District has received proposals for the infrastructure transfer plan. The proposals were reviewed by the District and MRRA. Woodard and Curran will be doing the report. The Development Grant from the state will be for \$30,000 toward the cost of the report. The District and MRRA will both be responsible for \$5,000 toward the cost of the report.

GENERAL MANAGER'S REPORT:

Holden Treatment Station Update

General Manager Douglas informed the Board that progress continues. MWH continues to work on the sub-systems. Progress continues to be made throughout the facility. The District's open house will be on Thursday, September 22.

Partial Payment Estimate No. 27 for work completed June 16, 2022, through July 15, 2022, in the amount of \$340,347.04 was reviewed and has been paid. General Manager Douglas reviewed Change Order E with the Board. General Manager Douglas reviewed the Electrical Materials Price Escalation letter from CDM Smith with the Board. There was consensus that the CDM recommendation seemed appropriate.

PFAS/PFOA Update

General Manager Douglas informed the Board the new treatment system continues to lower PFAS values. The District will be meeting with a Navy representative to discuss the next steps ahead of the Navy's draft report later this month.

The District continues to oppose the proposed solar farm in the airport landing zone. The District has filed a zoning change with the Town of Brunswick. The planning Board will take the matter up on September 27.

BTWD is New England Water Works Association's Mid-Size Utility of the Year

District Manager Douglas informed the Board District has been awarded the Utility of Year for Mid-Size Utilities. The presentation for the award will be on Monday, September 19, at the annual conference in Newport, Rhode Island. Trustees interested in attending were asked to let District Manager Douglas know so reservations could be made.

AWWA Vice-President

General Manager Douglas informed the Board he would like to run for AWWA Vice-President. The term would run consecutively with the last two years of his current term. If elected to the executive committee the position would provide more connections and allow the region to have a larger say on matters.

SECOND INVITATION FOR PUBLIC COMMENT: None

A motion was made by Vice President Meunier and seconded by Trustee Moll to go into Executive Session Per Title 1 MRSA Section 405 (6) (A) To Discuss Personnel Issues at 5:45 p.m. There was a unanimous vote in favor of the motion.

A motion was made by Trustee Moll and seconded by Vice President Meunier to adjourn from Executive Session and return to the Regular Meeting at 6:08 p.m. There was a unanimous vote in favor of the motion.

ACTION ITEMS:

22-10 Support for Additional Association Involvement (CWD)

A motion was made by Vice President Meunier and seconded by Trustee Moll to support the General Manager's application to run for Vice-President of AWWA. There was a unanimous vote in favor of the motion.

22-11 Line of Credit Renewal (DOK)

A motion was made by Vice President Meunier and seconded by Trustee Philippon to authorize renewal of the line of credit to provide operating funds on a temporary basis should it be necessary. There was a unanimous vote in favor of the motion.

A motion was made by Trustee Moll and seconded by Vice President Meunier to adjourn. There was a unanimous vote in favor of the motion.

NEXT MEETING:

The next regular meeting will be held on August September 12, 2022, at 5:30 p.m.

Respectfully submitted,
Linda Deacetis
Recording Secretary