

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
October 17, 2022

President Ivery called the Meeting to order. Roll call was taken. Others present were: Trustees Philippon, Kay, Lawler, and Moll, Treasurer May, General Manager Douglas, Director of Finance Knowles, Director of Operations Cobb, and District Engineer Schofield.

Absent: Yvette Meunier

AGENDA ADDITIONS: Adjourn to Executive Session Per Title 1, MRSA Section 405 (6) (E) to Discuss Legal Issues.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

MINUTES:

The Board reviewed the minutes of the meeting held on September 12. A motion was made by Trustee Lawler and seconded by Trustee Moll to approve the minutes. There was a unanimous vote in favor of the motion.

FINANCIAL REPORTS:

Director of Finance Knowles reviewed the Financial Reports for the month ending September 30, 2022.

DISTRICT ENGINEER'S REPORT:

Frank Wood Bridge Replacement

District Engineer Schofield informed the Board the Maine Department of Transportations has delayed the advertising for bids for the bridge replacement until November.

BTWD and MRRA infrastructure Transfer Plan

District Engineer informed the Board the District in conjunction with MRRA has received \$30,000 in Capacity Development Grant funds for the study and report of the infrastructure transfer to the District. Woodard and Curran have been selected and expect to have the report completed by March 2023.

GENERAL MANAGER'S REPORT:

Holden Treatment Station Update

General Manager Douglas informed the Board that MWH continues to work on the main treatment system.

Partial Payment Estimate No. 29 for work completed August 16, 2022, through September 15, 2022, in the amount of \$126,992.95 was reviewed and has been paid.

Holden Treatment Station Open House

General Manager Douglas informed the Board that the District's Open House was a success. Approximately 150 guests showed up to tour the facility.

PFAS/PFOA Update

General Manager Douglas informed the Board the report from the Navy has identified the source of the PFAS contamination in the Jordan Avenue wellfield. A draft Engineering Evaluation/Cost Analysis EE/CA is expected to arrive shortly, and a draft Environmental Services Cooperative Agreement (ESCA) will arrive in the coming months.

The District attended the Planning Board workshop/public meeting held on October 11, 2022. The Planning Board unanimously approved the amendment to the Town Council for the opposition of the proposed solar farm.

SECOND INVITATION FOR PUBLIC COMMENT: None

ACTION ITEMS:

22-12 Election of Officers

In accordance with requirements of Article II, Paragraph 1 of the Brunswick & Topsham Water District By-Laws, the following action was taken for the Election of Officers:

President Ivery turned the meeting over to Clerk Douglas who was designated Chairman Pro-Tem until December 31, 2023. Chairman Pro-Tem Douglas asked for nominations for the office of President. Trustee Kay nominated Vice President Meunier for the Office of President. With no other nominations, Chairman Pro-Tem Douglas cast one ballot for Vice President Meunier for the Office of President.

Chair Pro-Tem Douglas asked for nominations for the office of Vice President. Trustee Kay nominated Trustee Philippon for the Office of Vice President. With no other nominations, Chair Pro-Tem Douglas cast one ballot for Trustee Philippon for the Office of Vice President.

Vice President Philippon asked for nominations for the Office of Clerk. Trustee Lawler nominated Craig Douglas for the Office of Clerk. With no other nominations, Vice President Philippon cast one ballot for Mr. Craig Douglas for the Office of Clerk.

Vice President Philippon asked for nominations for the Office of Treasurer. Trustee Kay nominated Danielle May for the Office of Treasurer for the year 2023. With no other nominations, Vice President Philippon cast one ballot for Danielle May for the position of Treasurer for the calendar year 2023.

Vice President Philippon asked for nominations for the position of General Manager. Trustee Lawler nominated Mr. Craig Douglas for the position of General Manager for the calendar year 2023. With no other nominations, Vice President Philippon cast one ballot for Mr. Craig Douglas for the position of General Manager for the calendar year 2023.

With no other office or positions to be filled, Vice President Philippon declared the Election of Officers to be complete.

A motion was made by Trustee Lawler and seconded by Trustee Ivery to adjourn to Executive Session Per Title 1, MRSA Section 405 (6) (E) to Discuss Legal Issues at 5:47 p.m.

A motion was made by Trustee Lawler and seconded by Trustee Ivery to adjourn from Executive Session and return to the Regular Meeting. There was a unanimous vote in favor of the motion at 5:49 p.m.

A motion was made by Trustee Lawler and seconded by Trustee Ivery to adjourn.

NEXT MEETING:

The next regular meeting will be held on November 14, 2022, at 5:30 p.m.

Respectfully submitted,
Linda Deacetis
Recording Secretary

