

**BRUNSWICK AND TOPSHAM WATER DISTRICT**  
**MINUTES OF REGULAR MEETING**  
**November 14, 2022**

President Meunier called the Meeting to order. Roll call was taken. Others present were: Vice President Philippon, Trustees Ivery, and Moll, Treasurer May, General Manager Douglas, Director of Finance Knowles, and Director of Operations Cobb.

Absent: Stuart Kay III, and Mary Anne Lawler.

AGENDA ADDITIONS: None

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

MINUTES:

The Board reviewed the minutes of the meeting held on October 17. A motion was made by Trustee Moll and seconded by Trustee Ivery to approve the minutes. There was a unanimous vote in favor of the motion.

FINANCIAL REPORTS:

Director of Finance Knowles reviewed the Financial Reports for the month ending October 31, 2022.

GENERAL MANAGER'S REPORT:

*Holden Treatment Station Update*

General Manager Douglas informed the Board that MWH continues to work on the main treatment system. The Holden Well pump was damaged due to an oversight by Tonka. MWH was informed and an insurance claim has been filed. The cost of repairs is estimated to be \$60,000. Substantial completion is expected in the last week of November.

Partial Payment Estimate No. 30 for work completed September 16, 2022, through October 15, 2022, in the amount of \$272,695.60 was reviewed and has been paid.

*PFAS/PFOA Update*

General Manager Douglas informed the Board the Navy is expecting the draft Engineering Evaluation/Cost Analysis EE/CA this week. The District will be receiving the Environmental Services Cooperative Agreement (ESCA) in the coming months. The contract allows the District to install treatment and be reimbursed by the Navy.

*Union Contract Negotiations*

General Manager Douglas informed the Board that negotiations have been put on hold. There will be an election to vote on whether to keep the union or disband it. The ballots go out on Monday, November 21<sup>st</sup>, and the District should have the results on December 8<sup>th</sup>.

SECOND INVITATION FOR PUBLIC COMMENT: None

ACTION ITEMS:

22-13 Capital Budget

Director of Finance Knowles reviewed the Proposed Capital Budget with the Board. A motion was made by Trustee Ivery and seconded by Vice President Philippon to approve the Proposed Capital Budget. There was a unanimous vote in favor of the motion.

A motion was made by Trustee Ivery and seconded by Trustee Moll to adjourn. There was a unanimous vote in favor of the motion at 5:44 p.m.

NEXT MEETING:

The next regular meeting will be held on December 12, 2022, at 5:30 p.m.

Respectfully submitted,  
Linda Deacetis  
Recording Secretary