

**BRUNSWICK AND TOPSHAM WATER DISTRICT**  
**MINUTES OF REGULAR MEETING**  
**August 13, 2024**

President Philippon called the Meeting to order. Roll call was taken. Others present were: Trustees Ivery, Meunier, Glidden-Lyon, and Moll, Treasurer May, General Manager Douglas, Director of Finance Knowles, District Engineer Schofield, and Director of Operations Cobb.

Absent: Vice President Kay

AGENDA ADDITIONS: None

**CORRESPONDENCE:**

Independence Association letter requesting a donation for damages incurred from a leaky meter gasket. The request was denied.

INVITATION FOR PUBLIC COMMENT: None

**MINUTES:**

The Board reviewed the minutes of the meeting held on July 8. A motion was made by Trustee Glidden-Lyon and seconded by Trustee Meunier to approve the minutes. There was a unanimous vote in favor of the motion.

**FINANCIAL REPORTS:**

Director of Finance Knowles reviewed the Financial Reports for the month ending July 31, 2024.

**DISTRICT ENGINEER'S REPORT:**

*Taylor Wells*

District Engineer Schofield informed the Board that two test wells were installed in July to determine the best location for a new production well. The soil composition varies significantly over short distances. One of the test well locations seems to be promising in terms of both quantity and quality of water. The District is collaborating with Wright-Pierce in order to make a recommendation.

*Tedford Road*

District Engineer Schofield informed the Board that the Town of Topsham plans to rebuild and repave Tedford Road in 2025. As part of the project, the District will extend approximately 1,200 feet of water mains to the intersection of Tedford Road and Audubon Way. Once Audubon Way is built and the developer installs the water main, it will complete an important loop.

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### *Androscoggin River Crossing*

District Engineer Schofield informed the board that the district staff will complete the installation of the ductile iron main to connect to River Road within the next two weeks. Once completed, the main will be pressure tested, disinfected, and put into service.

### *Whittier Street, Berry Street, and Bowdoin Street Main Replacement*

District Engineer Schofield informed the Board that Crooker Construction has completed the main replacement on Whittier Street and is now renewing service lines. Once this phase is complete, they will begin with Bowdoin Street and Berry Street.

## GENERAL MANAGER'S REPORT:

### *Jordan Avenue/Navy Update*

General Manager Douglas informed the Board that the District received a single bid from Penta for \$18.17 million for the Jordan Station PFAS addition. After review of the bid the Navy issued a modification to the ESCA adding \$18.5 million and to acknowledge in a pre-negotiated statement that the other expenses were in-line with completing Phase 2. There is an action item to authorize the General Manager to award the project to Penta.

### *Topsham Development Inc. – Pressure Zone Study*

General Manager Douglas informed the Board that TDI is working on updating development studies with Wright-Pierce from the past twenty years including the pressure zone study. TDI is asking the District to contribute \$5,000 and the town \$80,000 toward the effort. The report will benefit existing and future customers.

### *PFAS – Class Action Lawsuit*

General Manager Douglas informed the Board that the class action lawsuits are still progressing, and the District has not received official word on when the first payments will be processed.

SECOND INVITATION FOR PUBLIC COMMENT: None

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ACTION ITEMS:

24-17 Authorize Award of Jordan Station PFAS Contract (CWD)

A motion was made by Trustee Meunier and seconded by Trustee Glidden-Lyon to authorize the General Manager to award the Jordan Station PFAS project for \$18.17 million to Penta Corporation. There was a unanimous vote in favor of the motion.

24-18 TDI – Pressure Zone Study (CWD)

A motion was made by Trustee Glidden-Lyon and seconded by Trustee Ivery to direct the General Manager to authorize \$5,000 for engineering services relative to the revised study being conducted by TDI that includes updating the Topsham pressure zone analysis. There was a unanimous vote in favor of the motion.

24-19 Annual Report of the Trustees 2002, 2003, 2004, & 2023 (CWD)

A motion was made by Trustee Meunier and seconded by Trustee Ivery to approve the 2002, 2003, 2004, and 2023 Annual Report of the Trustees. There was a unanimous in favor of the motion.

A motion was made by Trustee Ivery and seconded by Trustee Glidden-Lyon to adjourn. There was a unanimous vote in favor of the motion at 5:45 p.m.

NEXT MEETING:

The next regular meeting will be held on September 9, at 5:30 p.m.

Respectfully submitted, Linda Deacetis  
Recording Secretary