

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
February 10, 2025

Vice President Glidden-Lyon called the Meeting to order. Roll call was taken. Others present were: Trustees Meunier, Moll, Ivery, and Philippon, Treasurer May, General Manager Douglas, Director of Finance Knowles, and District Engineer Schofield.

Absent: President Kay.

AGENDA ADDITIONS: None

MINUTES:

The Board reviewed the minutes of the regular meeting held on January 13. A motion was made by Trustee Meunier and seconded by Trustee Moll to approve the minutes. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Director of Finance Knowles reviewed the Financial Reports for the month ending January 31, 2025.

DISTRICT ENGINEER'S REPORT:

Jordan Avenue Construction Update

District Engineer Schofield updated the Board on project progress. Work last month included forming the footings and frost walls. Piping in the existing station basement was removed. The updated schedule was distributed showing completion in May 2026.

Galvanized Pilot Program Update

District Engineer Schofield reviewed lessons learned from the pilot program for galv. services. All seven eligible customers participated. While savings were realized from the 55% grant, unit pricing resulted in higher overall costs because of variabilities in the field.

Tedford Road Construction Update

The capital budget has funds to install a water main over a new culvert on Tedford Road. Bids for the project were opened on January 30, with Pratt and Sons, Inc. being the lowest bidder at \$54,262.84 based on unit pricing, with the District providing materials. The length of the main was increased by 60 feet to get beyond the project limits.

GENERAL MANAGER'S REPORT:

Asset Management Report Card

General Manager Douglas reviewed the District's Asset Management Report Card with the Board. Variances from the goals were discussed

Galvanized Service Replacement Funding

General Manager Douglas informed the Board that the Federal rules for FY 24-25 lead service line replacement have changed. Galvanized lines no longer qualify for funding, thus low-interest loans will no longer be available to the District's customers. The District will investigate alternatives to this program to address this pressing issue.

Water Operations Award

General Manager Douglas informed the Board that the Maine Rural Water Association awarded the Five Rivers Regional Water Council the Ron Bovin Memorial Operations Award acknowledging that the council continues to improve the quality and capacity of their water systems.

This past week District received the President's Award from the Maine Water Utilities Association for the District's continuing outstanding operations and hosting the December bi-monthly and the 50 year celebration of the Safe Drinking Water Act.

A motion was made by Trustee Meunier and seconded by Trustee Ivery to adjourn the meeting at 6:13 p.m.

NEXT MEETING:

The next regular meeting will be held on March 10, at 5:30 p.m.

Respectfully submitted,
Linda Deacetis
Recording Secretary