

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
June 9, 2025

President Kay called the Meeting to order. Roll call was taken.

Others present were: Vice President Glidden -Lyon, Trustees Ivery, Meunier, Moll and Philippon, Treasurer May, Director of Finance Knowles, and District Engineer Schofield.

Absent: N/A

AGENDA ADDITIONS: None

MINUTES:

The Board reviewed the minutes of the regular meeting held on April 14. A motion was made by Trustee Meunier and seconded by Trustee Philippon to approve the minutes. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Director of Finance Knowles reviewed the Financial Reports for the month ending May 31, 2025. He also presented the financial audit from Royer.

DISTRICT ENGINEER'S REPORT:

Jordan Avenue Construction Update

District Engineer Schofield updated the Board on the ongoing progress of the project. The slab work in the northwest and southeast quadrants has been poured. The Greensand Filters are expected to be delivered in mid-June, and the anion exchange filters are scheduled to ship by the end of July. However, the Granular Activated Carbon filters do not yet have a confirmed shipping date.

The projected substantial completion continues to look like mid-May 2026. As of June, the District has been invoiced \$6,588.81.47 by the contractor.

MRRA Mapping

District Engineer Schofield informed the Board that the District's Engineering Department is in the process of assessing hydrant, valves, mains and other water infrastructure at Brunswick Landing in the housing area to create a report detailing the work needed to be completed by MRRA before the District would consider taking over ownership. The District will be reimbursed by MRRA for the cost of the work. A map of the study area was reviewed.

GENERAL MANAGER'S REPORT:

AFFF/PFAS Class Action Lawsuit

There was a written update detailing further delays in the class action lawsuits.

Annual Employee Appreciation Picnic

District Engineer Schofield updated the Board on the anticipated change of the employee picnic due to Thomas Point Beach being closed. After some discussion, it was decided to discuss the change with General Manager Douglas next week.

ACTION ITEM:

Action Item: 25-05 Annual Report of the Trustees 2024

A motion was made by Trustee Meunier and seconded by Vice President Glidden-Lyon to approve the 2024 Annual Report of the Trustees with the addition of the signed auditor's letter. There was a unanimous vote in favor of the motion.

INVITATION FOR PUBLIC COMMENT: None

A motion was made by Trustee Meunier and seconded by Vice President Glidden-Lyon to adjourn the meeting at 5:50 p.m.

NEXT MEETING:

The next regular meeting will be held on July 14, at 5:30 p.m.

Respectfully submitted,
Linda Deacetis
Recording Secretary