

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
July 14, 2025

President Kay called the Meeting to order. Roll call was taken.

Others present were: Vice President Glidden -Lyon, Trustees Ivery, Meunier, Moll and Philippon, Treasurer May, General Manager Douglas, District Engineer Schofield, Director of Operations Cobb, Daniel Lay, and Noah Petrucci of HM Payson.

Absent: N/A

AGENDA ADDITIONS: Single Audit to General Manager's Report

MINUTES:

The Board reviewed the minutes of the regular meeting held on June 9. A motion was made by Vice President Glidden-Lyon and seconded by Trustee Meunier to approve the minutes. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

ANNUAL PENSION REVIEW:

Daniel Lay and Noah Petrucci of HM Payson reviewed and discussed the pension plan investment portfolio as of June 30, 2025, netting \$7.1 million. There was a review of the Equity holdings, Sector Diversification, and Stock Characteristics. In open discussion with the Board and HM Payson stock sectors were discussed. HM Payson answered questions regarding sector composition where values were net after fees.

FINANCIAL REPORTS:

General Manager Douglas reviewed the Financial Reports for the month ending June 30, 2025.

DISTRICT ENGINEER'S REPORT:

Jordan Avenue Construction Update

District Engineer Schofield updated the Board on the ongoing progress of the project. The building slab and filter pads are complete. Structural steel installation is set to begin on July 21. The first filters are ready for shipment, but Penta has pushed out the delivery date to coordinate delivery with having subcontractors on site for installation.

The projected substantial completion continues to look like mid-May 2026. As of July, the District has been invoiced \$6,891,259.17 by the contractor.

Old Bath Road Main Extension

District Engineer Schofield informed the Board that Crooker Construction is set to begin installing the water main on Old Bath Road from Maplewood Manor to Bay Bridge Road this week. Approximately 10,200 feet of 12" main, 600 feet of 8" main, 14 hydrants, and a service stub to Bay Bridge Estates will be installed. The project is funded by the town of Brunswick. The District will conduct inspections of the construction to ensure compliance with plans and specifications.

Taylor Well Station

District Engineer Schofield informed the Board that the new well at Taylor Station has been drilled and a temporary casing has been installed. Soil samples taken will confirm the screen length and slot size. Once Wright-Pierce verifies the information, the contractor will proceed to order the screen and well casing.

GENERAL MANAGER'S REPORT:

AFFF/PFAS Class Action Lawsuit

General Manager Douglas informed the Board that the first of four class action lawsuits will begin payouts in the third quarter of this year. The District is expected to receive \$1.4 million after legal fees. The district is now projected to receive a total of \$2.3 million.

Annual Water Quality Report

General Manager Douglas informed the Board that the Annual Water Quality Report has a link to our Consumer Confidence Report (CCR). The CCR was split out of the Water Quality Report due to the language required in the CCR being lengthy, leaving no room for the District to convey system specific information.

PFBA Detection

General Manager Douglas informed the Board that the annual quality report discussed PFBA (Perfluorobutanoic Acid). The District will continue to monitor and report on findings.

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ACTION ITEM: None

INVITATION FOR PUBLIC COMMENT: None

A motion was made by Trustee Meunier and seconded by Vice President Glidden-Lyon to adjourn the meeting at 6:15 p.m.

NEXT MEETING:

The next regular meeting will be held on August 11, at 5:30 p.m.

Respectfully submitted,
Linda Deacetis
Recording Secretary