

**BRUNSWICK AND TOPSHAM WATER DISTRICT**  
**MINUTES OF REGULAR MEETING**  
**SEPTEMBER 8, 2025**

President Kay called the Meeting to order. Roll call was taken. Others present were: Vice President Glidden-Lyon, Trustees Ivery, Meunier, and Moll, Treasurer May, General Manager Douglas, and District Engineer Schofield.

Absent: N/A

AGENDA ADDITIONS: None

MINUTES:

The Board reviewed the minutes of the regular meeting held on August 11. A motion was made by Trustee Meunier and seconded by Trustee Ivery. There was a unanimous vote in favor of the motion.

CORRESPONDENCE: None

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

General Manager Douglas reviewed the Financial Reports for the month ending August 31, 2025.

DISTRICT ENGINEER'S REPORT:

*Jordan Avenue Construction Update*

District Engineer Schofield informed the Board that the structural steel has been completed and the cinder block masonry work has begun. Electricians are currently installing conduit. The equalization tank is complete and has passed the leakage test. The remaining filters are expected to arrive this month for installation in October.

The projected substantial completion is now projected for mid-April 2026. A credit change order for \$347,000 was processed due to the use of an alternative roofing system. As of September, the District has been invoiced \$9,192,222.54 by the contractor.

*Main Extensions*

District Engineer Schofield informed the Board that the engineering department has been busy with the installation of several main extensions. Upon completion, approximately 2.7 miles of main will have been installed across various locations: Old Bath Road – 10,800 feet, Hancock Lumber – 440 feet, Village on Pleasant Hill – 1,200 feet, Tedford Road – 300 feet, and Park Drive – 400 feet.

## GENERAL MANAGER'S REPORT:

### *Access to Customer Premises*

General Manager Douglas informed the Board that some customers have denied access to their premises after repeated requests, which could result in a loss of service. The District aims to avoid disconnection, but these accounts must be updated and brought up to District standards.

### *Navy ESCA & Tolling Update*

General Manager Douglas informed the Board that the District is anticipating securing the final \$1.6 million needed to complete the Navy funding for the ESCA Phase II work by the end of September. The Navy has appointed a new project manager who recently conducted a site visit. The Navy team expressed satisfaction with the progress made.

### *PFAS Water Quality Update*

General Manager Douglas informed the Board that the District measured PFBA for Taylor Station at 2.74 ppt for quarter 3. Advisory levels for PFBA are higher because it is a short-chain compound. The District continues to monitor the situation.

### *AFFF/PFAS Class Action Lawsuits*

General Manager Douglas informed the Board that the District has received \$433,714.85 as its first disbursement from the class action lawsuit. The District expects to receive an additional million dollars.

### *Bulk Fill Presentation*

General Manager Douglas presented a slideshow on the growth of the bulk fill station. He will deliver a more detailed version at the annual meeting of the New England Water Works Association Program Committee.

INVITATION FOR PUBLIC COMMENT: None

Minutes of Regular Meeting  
September 8, 2025  
Page 3

A motion was made by Trustee Ivery and seconded by Vice President Glidden-Lyon to adjourn the meeting. There was a unanimous vote in favor of the motion at 5:55 p.m.

NEXT MEETING:

The next regular meeting will be held on October 20, at 5:30 p.m.

Respectfully Submitted,  
Linda Deacetis  
Recording Secretary