

BRUNSWICK AND TOPSHAM WATER DISTRICT
Minutes of Regular Meeting
Monday, February 9, 2026

President Glidden-Lyon called the meeting to order. Roll call was taken. Others present were: Vice President Ivery, Trustees Meunier, Moll, Williams, and Kay; Treasurer May, Director of Finance Knowles, District Engineer Schofield, and Director of Operations Cobb.

Absent: General Manager Douglas

AGENDA ADDITIONS: None

MINUTES:

The Board reviewed the minutes of the regular meeting held on January 12. A motion was made by Trustee Meunier and seconded by Vice President Ivery to approve the minutes. The motion was passed with a unanimous vote in favor of the motion.

CORRESPONDENCE:

- Pierce Atwood

District Engineer Schofield suggested the discussion should be tabled until next month's meeting.

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Director of Finance Knowles reviewed the Financial Reports for the month ending January 31, 2026.

DISTRICT ENGINEER'S REPORT:

Jordan Avenue Construction Update

District Engineer Schofield updated the Board on construction progress. Process piping is being assembled and painted, and electricians and HVAC subcontractors continue to make good progress. The contractor anticipates flowing water to condition the media in the filters in March.

As of January, the District has been invoiced \$15,418,882.29 by the contractor.

Cybersecurity

District Engineer Schofield informed the Board that the District met with the Maine Army National Guard last October and participated in a tabletop review of the District's cybersecurity practices. The District received the results in January with high marks in data backup and recovery areas. Recommendations were made on how to improve upon planning and logistical items, which will be discussed with The Computer Place and I&C Systems Engineering.

JOINT MANAGER'S REPORT:

- Barrows Street Main Break

Administrative Response

District Engineer Schofield and Director of Operations Cobb discussed with the Board the locating and handling of the main break on Barrows St., Brunswick, on January 26. The storm caused many closures, and most people were home. The first indication of an issue was an alarm that came into SCADA for low pressure. Shortly after, phone calls were pouring in to the answering service, the answering machine, and emergency on-call numbers. District staff were called in, and the search for the leak commenced.

Operational/Engineering Response

There were no reports of water surfacing, which made locating the leak difficult. The Brunswick Fire Chief reported seeing significant water flowing in Mare Brook where it crosses under Barrows Street. Staff arrived and quickly identified the valves to isolate the main and shut it down. There were no service connections in the isolated section of the main. Staff closed Barrows Street between Richards and Peary, and the repair was made the following day. Approximately 550,000 gallons of water were lost during the leak.

GENERAL MANAGER'S REPORT:

Fluoride

District Engineer Schofield reviewed with the Board the information from the U.S. Environmental Protection Agency (EPA) on the public health risks from fluoride in drinking water. The American Water Works Association supports the recommendations of many health associations on the fluoridation of public water supplies as a health benefit.

The Brunswick and Topsham communities voted in 1955 to fluoridate the water. The District lowered the applied dose from 1.2 mg/L to 0.7 mg/L in 2011 based on overwhelming support and direction from other State and Federal agencies.

The District staff anticipates less support and strong, diverse opinions in the future. Should that happen, it would be a local issue and would need to be voted on by the communities served by the utility.

Topsham Development Inc. (TDI)

District Engineer Schofield informed the Board that the District attended a TDI Board meeting to discuss their development efforts in Topsham. The development discussed for I-295 would require a new elevated pressure zone to provide adequate service. Highland Greens and MRRA operate boosted pressure zones built to District standards, which in the future would feed an elevated tank in a boosted pressure zone.

The District reviewed with the TDI Board that the District does not contribute to water main extensions, and follows the PUC rules and pays for upgrades of water main sizes.

ACTION ITEMS: None

SECOND INVITATION FOR PUBLIC COMMENT

A motion was made by Trustee Kay and seconded by Trustee Meunier to Adjourn to Executive Session Per Title 1 MRSA Section 405 (6) (A) to Discuss Personnel Issues. The motion was passed with a unanimous vote in favor of the motion at 6:09 p.m.

A motion was made by Trustee Kay and seconded by Trustee Meunier to adjourn from executive session and return to the regular meeting. The motion was passed with a unanimous vote in favor of the motion at

A motion was made by Trustee Kay and seconded by Trustee Meunier to adjourn. The motion was passed with a unanimous vote in favor of the motion at 6:14 p.m.

NEXT MEETING:

The next regular meeting will be held on Monday, March 9, at 5:30 p.m.

Respectfully Submitted,
Linda Deacetis
Recording Secretary